



DAYTONA STATE COLLEGE

REQUEST FOR APPEAL – SUSPENSION for EXCESSIVE HOURS
OFFICE OF FINANCIAL AID SERVICES – 1200 INT’L SPDWY BLVD., DAYTONA BEACH, FL. 32114
PHONE: 386-506-3015 FAX: 386-506-4442

STUDENT’S NAME _____

COLLEGE ID# _____ TELEPHONE # _____

FALCONNET EMAIL _____

Financial aid suspension is a serious situation that warrants careful examination of the causes and a plan of action to eliminate the possibility of reoccurrence. Each section on the reverse must be answered thoroughly. Attach additional pages as necessary. Incomplete sections will cause your request to be dismissed without consideration. This petition must be accompanied by documentation when appropriate.

Satisfactory Academic Progress excess credits being appealed.

- In order to maintain satisfactory academic progress for financial aid purposes, students must complete all degree requirements within 150 percent of the published length of the program (including transfer credits) or when it is determined that completion cannot be met.
- This is a one-time appeal only for this degree program. *If you change your major/degree prior to completing this program/degree, a second appeal will not be considered.* Any credits attempted for course work not included on the list provided by your advisor will not be paid for or included in your enrollment status by financial aid and will reduce your approved credit hours allowed. You will not be eligible to appeal for additional hours other than those indicated by the advisor. In addition, any course you withdraw from or fail will reduce your approved credit hours, and you will not be eligible to appeal for additional hours. Once you exceed the number of appealed credit hours, you will no longer be eligible for financial aid.

Students appealing for Excessive Credits must meet with an Academic Advisor to complete and attach a graduation check down indicating the specific courses required to complete your degree or certificate prior to submitting your appeal.

This appeal, if approved, will not affect your eligibility for the Bright Futures Scholarship or the Florida Student Assistance Grant. To appeal these awards, please submit a separate appeal, with documentation directly to the Office of Financial Aid Services.

All college response and correspondence regarding appeals will be sent to the FalconMail account.

Please complete the back of this form indicating the reason you were unable to complete your program within 150% of the published length of your program.
PLEASE WRITE LEGIBLY.

Signed: _____ Date _____

EXCESS CREDIT HOUR APPEAL NOTE: PLEASE ASK THE ACADEMIC ADVISOR FOR VERIFICATION OF CREDIT HOURS REQUIRED FOR PROGRAM COMPLETION BEYOND THE 150% ATTEMPTED FOR FINANCIAL AID PURPOSES. Please attach a graduation checkdown completed by the advisor indicating which courses are required to complete your program of study. Appeals for excess credit hours will not be accepted unless the check down is attached. Please highlight the courses needed to be taken. If approved by the Financial Aid Office, only those courses you need to graduate will be approved for financial aid.

_____ # of excess credits required Advisor Signature: _____ date _____

